

ANNEX 1 – LETTER OF EXPRESSION OF INTEREST

To:

United Nations Population Fund (UNFPA)
14-20 Port Royal Street
Kingston
Jamaica

Dear Sir/Madam,

We, the undersigned, would like to express our organisation's interest in being considered to house the Caribbean Observatory on SRHR aimed at advocating for strengthened policy and programmatic linkages between family violence and SRHR, which will improve coverage, access to, and uptake of both SRHR and GBV services for vulnerable populations, and promote social monitoring towards the advancement of integrated SRHR/GBV in the region.

We are hereby submitting our Expression of Interest containing the following documents:

- (i) Application Form for Proposals;
- (ii) Evidence of established management structure (i.e. organogram/ organisational structure);
- (iii) Copy of valid legal registration;
- (iv) Proof of the existence of the bank account
- (v) Other relevant documents

We understand that this expression of interest does not entail any commitment on the part of UNFPA or other UN agencies.

We also understand that only shortlisted civil society organisations (CSOs) will be contacted with regard to the next step in the process.

Yours faithfully,

Authorised Signatory:
Name and Title of Signatory:
Name of CSO:
Address: