

Terms of Reference for Individual Consultant

<p>Consultancy for the Strengthening of the National Youth Development Policy under the Central America Regional Project for <i>Leaving No One Behind: Reduction of Adolescent Pregnancy</i>.</p>	
Hiring Office:	UNFPA Sub-Regional Office for the Caribbean - Belize
Background:	<p>UNFPA is the United Nations sexual and reproductive health agency and its mission is to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person’s potential is fulfilled. UNFPA’s new strategic plan (2022-2025), focuses on three transformative results: end unmet need for family planning; to end preventable maternal deaths; and end gender-based violence and harmful practices. UNFPA is implementing with the support of the Grand Duchy of Luxembourg the Regional Project: Leaving No One Behind: Reduction of Adolescent Pregnancy.</p> <p>Belize is developing a comprehensive strategic plan through its Ministry of Youth, Sports and Transport to improve the situation of young people. In 2020 a National Youth Development Policy was drafted however it required updating to include a methodology on how the policy would be implemented. In the following year, 2021, the Department of Youth Services (DYS) engaged in a Youth and Wellness Assessment Survey to help determine what services are needed to meet the needs of young people and to better aid individuals and families in the community. This study focuses on discovering the most prominent needs and areas of concern of youths, especially as they relate to youth and wellness services. The obtained information will inform strategic policy making that aligns to the vision and concerns of the youth. Recognizing the need to empower and inform youths on Sexual and Reproductive Health Rights, along with the consolidation of both documents, there is a need to update the draft National Youth Development Policy with a SRHR framework with a focus on youths.</p> <p>In partnership with the Department of Youth Services, this consultancy aims to strengthen the draft National Youth Development Policy of Belize specifically, with the inclusion of a component on universal access to health, ensuring a young person’s right to a healthy body and bodily autonomy, to contribute to the reduction of teenage pregnancies and the prevention of transmission of sexually transmitted infections.</p>
Purpose of the Consultancy:	The objective of the consultancy is to strengthen, update and consolidate the draft National Youth Development Policy of Belize and to integrate a component on Sexual and Reproductive Health and Rights.

<p>Specific Objectives:</p>	<ul style="list-style-type: none"> ● Review and consolidate the draft National Youth Development Policy of Belize (2020) and results from the National Youth Needs and Wellness Assessment Survey (2021) and update the consolidated 2025-2030 draft National Youth Development Policy with a methodology to implement the policy. ● Integrate Sexual & Reproductive Health and Rights in the health component of the updated draft policy.
<p>Scope of Work: (Description of activities or outputs)</p>	<p>The consultant will:</p> <ul style="list-style-type: none"> ● Develop an updated and consolidated 2025-2030 draft National Youth Development Policy of Belize with the inclusion of universal access to health with focus on Sexual & Reproductive Health and Rights targeting young people for submission to UNFPA and the Department of Youth Services. ● Ensure that the SRHR component <ul style="list-style-type: none"> ○ Aligns with sector-specific policies and programs, to define structure and key components of SRHR to facilitate mainstreaming in all sectoral planning activities ○ Outlines the principles, objectives, priority areas and actions for SRHR, including the management, coordination, provision of SRHR based on global evidence, and the roles and responsibilities of the relevant sectors and stakeholders, within the National Youth Development Policy of Belize. ● Conduct a mapping of key stakeholders from relevant sectors and key technical SRH advisors to support the needs and gaps to support in the development of the comprehensive SRH component in the National Youth Development Policy ● Conduct consultation sessions with key stakeholders from the relevant sectors and key technical SRH advisors to understand needs and gaps to support in the development of the comprehensive SRH component in the National Youth Development Policy ● Conduct consultation sessions with young people to understand their perspective of key challenges/ gaps and key policy directions from adolescent youth perspectives. ● Consult with other key technical divisions such as Rehabilitation, Transition Homes and protection services to ensure that the SRHR component includes inter sectoral synergies. ● Conduct and facilitate one joint validation session with key informants to validate the contents of the SRH component to be integrated in the draft National Youth Development Policy. ● Develop final draft National Youth Development Policy inclusive of

	<p>SRHR component and M&E framework for submission to UNFPA and the Department of Youth Services.</p> <ul style="list-style-type: none"> Attend pre-scheduled bi-weekly check-in meetings with UNFPA and DYS programme team to provide technical support and guidance for the duration of the consultancy. 																		
<p>Duration:</p>	<p>The implementation of this consultancy will be conducted for 20 days within a 11 week period from 2 September to 16 November 2024.</p> <table border="1" data-bbox="428 594 1412 1719"> <thead> <tr> <th data-bbox="428 594 531 657">No.</th> <th data-bbox="531 594 1086 657">Deliverables</th> <th data-bbox="1086 594 1412 657">Due Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="428 657 531 869">1</td> <td data-bbox="531 657 1086 869">Inception Report inclusive of work plan for the consultancy, mapping of key informants and interview schedule with key informants, inclusive of information gathered from the desk review.</td> <td data-bbox="1086 657 1412 869">9 September 2024</td> </tr> <tr> <td data-bbox="428 869 531 972">2</td> <td data-bbox="531 869 1086 972">Consultation sessions with youths and key stakeholders</td> <td data-bbox="1086 869 1412 972">27 September 2024</td> </tr> <tr> <td data-bbox="428 972 531 1220">3</td> <td data-bbox="531 972 1086 1220">Submission of consolidated Draft National Youth Development Policy of Belize with the inclusion of an Sexual & Reproductive Health and Rights component</td> <td data-bbox="1086 972 1412 1220">11 October 2024</td> </tr> <tr> <td data-bbox="428 1220 531 1323">4</td> <td data-bbox="531 1220 1086 1323">Validation session with youths and key stakeholders.</td> <td data-bbox="1086 1220 1412 1323">31 October 2024</td> </tr> <tr> <td data-bbox="428 1323 531 1719">5</td> <td data-bbox="531 1323 1086 1719"> <p>Final National Youth Development Policy of Belize with the inclusion of an Sexual & Reproductive Health and Rights component.</p> <p>Final Report on Consultancy (overview of the consultancy, methodology, persons interviewed, other findings, challenges, recommendations, etc)</p> </td> <td data-bbox="1086 1323 1412 1719">16 November 2024</td> </tr> </tbody> </table>	No.	Deliverables	Due Date	1	Inception Report inclusive of work plan for the consultancy, mapping of key informants and interview schedule with key informants, inclusive of information gathered from the desk review.	9 September 2024	2	Consultation sessions with youths and key stakeholders	27 September 2024	3	Submission of consolidated Draft National Youth Development Policy of Belize with the inclusion of an Sexual & Reproductive Health and Rights component	11 October 2024	4	Validation session with youths and key stakeholders.	31 October 2024	5	<p>Final National Youth Development Policy of Belize with the inclusion of an Sexual & Reproductive Health and Rights component.</p> <p>Final Report on Consultancy (overview of the consultancy, methodology, persons interviewed, other findings, challenges, recommendations, etc)</p>	16 November 2024
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<p>Places where services are to</p>	<p>The Consultant will be expected to interact both physically and virtually as needed with UNFPA and the Department of Youth Services.</p>																		

be delivered:	UNFPA will provide support to the consultant in the arrangement of meeting venues as needed.		
How work will be delivered:	Reports and other deliverables must be submitted in English to UNFPA, properly formatted and referenced. All documents produced as a result of the consultancy will be property of UNFPA. The consultancy will commence once the contract is signed.		
Supervisory arrangements:	The consultant will report directly to the UNFPA Belize Liaison Officer and Programme Officer. Update meetings will take place upon the revision of deliverables which will be submitted electronically by the consultant.		
Expected travel:	The consultant will be expected to factor in expected travel and costs to facilitate consultation and validation sessions.		
Required Expertise, qualifications and competencies	<p>The required profile of the consultant is as follows:</p> <ol style="list-style-type: none"> 1. Graduate qualifications in Law, Health, Social and/or related Science; 2. Must have 5 or more years working in Sexual and Reproductive Health; 3. Experience in drafting comprehensive reports and health policies 4. Possess sound knowledge and/or familiarity with the field of SRHR; in Belize; 5. Possess excellent verbal, writing and analytical skills; 6. Must be proficient in English. 		
Other relevant information or special conditions, if any:	Payments will be made upon satisfactory acceptance of the following deliverables:		
	#	%	Due Date
	2	50%	Draft National Youth Development Policy of Belize
	3	50%	Final National Youth Development Policy of Belize