



**THE UNITED NATIONS POPULATION FUND**

Sub-regional Office for the Caribbean invites applications from suitably **qualified nationals of Guyana and CARICOM Countries**

**This is not an international post**

JOB ID NO.: 27392  
CLOSING DATE: 13 December 2019  
POST TITLE: **Program Officer**  
CATEGORY: SB-4 – Service Contract  
POST NUMBER: 00150169  
POST TYPE: Non-rotational  
DUTY STATION: UNFPA Liaison Office – Guyana  
DURATION: One year (renewable)  
ORGANIZATIONAL UNIT: UNFPA Sub-regional Office for the Caribbean

**Organizational Setting and Location**

The Programme Officer is located in the Guyana Liaison Office of the Sub-regional Office for the Caribbean (SROC).

**Job Purpose**

The Guyana Spotlight programme forms part of a European Union – United Nations global partnership to eliminate all forms of violence against women and girls. The Spotlight Initiative in Guyana provides a unique opportunity to address family violence as a major public health and development issue with significant ramifications at the individual, community and national levels. UNFPA, in collaboration with the United Nations Development Programme (UNDP), the United Nations Children’s Fund (UNICEF), and the United Nations Entity for Gender Equality and the Empowerment of Women (UNWOMEN), will lead efforts to address five key priority areas that target family violence against women and girls in Guyana. These five priority areas of intervention, under the Guyana Spotlight programme are: (i) Sexual and Gender-Based Violence; (ii) School based Gender-Based Violence; (iii) Intimate Partner Violence; (iv) Incest/early sexual initiation/ teen and pre-teen pregnancies; (iv) forced sex by a family member or relative.

**Duties & Responsibilities, *Inter alia*:**

- Provide technical, policy and programme support and guidance to UNFPA, the Guyana Spotlight implementation team, government and CSO entities, in an integrated and coordinated manner to aid the implementation of the Guyana Spotlight programme; with particular focus on overall coherence in planning, implementing, coordinating and reporting on the Guyana Spotlight programme.
- Provide guidance to inform the selection of implementing partners for the Spotlight Initiative, identify capacity-building needs of partners, and lead the coordination of technical assistance, mentoring, training and capacity development initiatives targeted to partners.
- Coordinate, manage the execution of and provide technical support to the Spotlight activities under pillar 4 – essential services, led by UNFPA in collaboration with PAHO and UNAIDS:

**Requirements:**

To apply please visit our website: <http://bit.ly/GUYANAPO2019> for the detailed Job Description and instructions. **Only short-listed candidates will be contacted.**